



Andrew Arthurs

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HIGHLIGHTS OF QUALIFICATION

- 8 years of experience in production planning and media storytelling.
- 8 years of knowledge in several industries as animation, commerce, film, music, television.

WORK EXPERIENCE

General Production & Writing Lead

FAAD // Oakville, ON

Nov. 2022 – June 2023

- Led writing team for 24 host skit and speech segments.
- Analyzed clearance qualification for 17 documentary and dramatic films.

Administrative Assistant

David S. Arthurs Trust LLC // Inverness, FL

Oct. 2021 – Feb. 2022

- Delivered weekly correspondence to broker business contracts.
- Arranged transport, scheduling daily meetings for trustees and partners.

Digital Arts Lab Assistant

Stetson University // Deland, FL

Aug. 2018 – May 2019

- Coached 20-25 students with projects using Adobe Suite, weekly.
- Reported daily activity to department supervisor through Google Suite.
- Negotiated lab hours and conditions with Public Safety department.

EDUCATION

HONOURS BACHELOR OF FILM AND TELEVISION - PRODUCTION

Sheridan College // Oakville, ON

Sep. 2022 - Present

Relevant Project Work

Retrocity

- *Project Challenge:* Produce a documentary depicting the generational trends of Chatham-Kent. Handle location permits and documentation.
- *Action Steps:* Coordinated with FLiCK (Filming Locally in Chatham Kent) for location permissions. Documented media consent and license agreements. Managed equipment and crew supplies. Strategized marketing.
- *Result:* Nominated for Best Documentary Canada at Alternative Film Festival and Couch Film Festival. Recently selected for OFFA 2024.

ANIMATION AND FILM – BACHELOR OF DIGITAL ARTS – CUM LAUDE

Stetson University // Deland, FL

Aug. 2016 – May 2019

- Stage Directing and Lighting – Theatre Arts Minor